

<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	<b>Lorraine Hurst, Head of Democratic Governance</b>
<b>Relevant Cabinet Member:</b>	<b>Councillor Blackburn, Leader of the Council</b>
<b>Date of Meeting:</b>	<b>21 January 2015</b>

## PROPER OFFICER DESIGNATIONS

### 1.0 Purpose of the report:

- 1.1 To consider the updating of Proper Officer designations and appointments to certain positions in the health sector relating to Lancashire and Cumbria.

### 2.0 Recommendation(s):

- 2.1 To confirm the Proper Officers as outlined in this report, with effect from 21 January 2015.
- 2.2 That the Director of Governance and Regulatory Services be authorised to update the Constitution accordingly.

### 3.0 Reasons for recommendation(s):

- 3.1 To update the Council's records to enable referrals to be made to the correct officers.
- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No
- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes
- 3.3 Other alternative options to be considered:

To not agree to make the proper officer changes or name different proper officers. However, this is not recommended as these are the relevant officers recommended by Public Health England with the appropriate experience and qualifications.

#### **4.0 Council Priority:**

4.1 The relevant Council priority is 'improving health and well being especially for the disadvantaged.'

#### **5.0 Background Information**

5.1 Recent personnel changes in the Cumbria and Lancashire Public Health England Centre health protection team have made it necessary to update arrangements for proper officer functions for local authorities in Cumbria and Lancashire.

5.2 The consultant level staff in Cumbria and Lancashire Public Health England Centre are listed below at paragraph 5.3 and should be appointed as proper officers (as defined under sections 48, 61, 62 and 74 of the Public Health (Control of Disease) Act 1984) and also as port medical officers due to Blackpool having an airport.

5.3 Proper Officer nominations:

- Kate Brierley (reappointment)
- John Astbury (reappointment)
- Kenneth Lamden (reappointment)
- Nicola Schinaia (reappointment)
- Grainne Nixon (new appointment)

5.4 Public Health England has advised that unitary and upper tier local authority public health teams should have nominated lead officers who will coordinate the investigation and care management arrangements in complex cases where section 47 orders might be considered. The nominations for that role are as follows:

- Dr Arif Rajpura, Director of Public Health
- Lynn Donkin, Public Health Specialist
- Judith Mills, Public Health Specialist

Does the information submitted include any exempt information?

No

#### **List of Appendices:**

None

#### **6.0 Legal considerations:**

6.1 The Council's Constitution provides for the authorisation of Proper Officers to undertake certain duties.

**7.0 Human Resources considerations:**

7.1 There are no additional Human Resources considerations.

**8.0 Equalities considerations:**

8.1 There are no equalities considerations.

**9.0 Financial considerations:**

9.1 There are no additional financial considerations.

**10.0 Risk management considerations:**

10.1 Failure to update the Proper Officers records would put the Council at risk of not fulfilling its statutory duties.

**11.0 Ethical considerations:**

11.1 There are no ethical considerations.

**12.0 Internal/ External Consultation undertaken:**

12.1 Notification has been received from Public Health England of the changes.

**13.0 Background papers:**

13.1 Letter from Public Health England dated 25 November 2014